

CDL Class A - Proficiency Program Application

Last Name: _____ First Name: _____ Middle Name: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Social Security Number (SSN): _____

Are you willing to receive Text Messages? ☐ Yes ☐ No

Date of Birth: _____ Gender: _____ Ethnicity/Race (optional): _____

Do you have a current CDL Permit? ☐ Yes ☐ No

Permit information: Permit #: _____ Date issued: _____ Expiration: _____

Emergency Contact: _____ Telephone: _____

Program Start Date: _____

How would you like to take your Theory Knowledge classes (Select One)

☐ 40-hour Classroom or ☐ 40-hour Online Module Learning

Transmission Preference: ☐ Manual ☐ Automatic

SSN Collection Disclaimer: To meet PA Department of Labor and CareerLink requirements, we collect Social Security Numbers for identity verification related to job placement. Only the last four digits are used in audits, and all data is stored securely. Your SSN will not be shared outside the PA Department of Labor.

Note: Taking the CDL test in a Commercial Motor Vehicle (CMV) equipped with an automatic transmission will result in an 'E' restriction being placed on your license. This restriction means you cannot drive CMVs that have manual transmissions.

Terms of Payment

CNS Driver Training Center of PA requires all students to pay a 50% down payment before beginning the enrollment into the program. The student will pay the remainder of the balance before the start of the 1st training session to meet the pay in full option.

Students have the option to do a 6-month payment plan. This plan is 10% more than the pay in full option. The chart below breaks down how all the fees and monetary credit options are calculated. Fees include tuition, books and materials, Drug tests, DOT physicals, and clearinghouse.

Students obtaining a valid permit before enrollment may be exempt from the \$158.00 course fee for

CDL A Preparation. Additionally, those who successfully complete an online theory knowledge course from an approved vendor may be exempt from the \$200.00 course fee for CDL A Theory Knowledge. Successful completion and a passing grade will be granted to students meeting these criteria. Services conducted externally, such as DOT Physicals and Clearinghouse, will be acknowledged, and associated fees will not be applicable upon enrollment.

Schedule of Fees:

- Total Hours = 92
- Total Weeks per program
 - Full Time - 4 weeks
 - Distance learning - 5 weeks
- Tuition = \$5004.00
- Books and Materials = \$150.00
- DOT Physical Examination = \$80.00 (if paid to CNS Occupational Medicine)
- 3-Year Motor Vehicle record = \$15.00 (if paid to Compliance Navigation Specialists)
- DOT Drug Test = \$67.00 (if paid to Compliance Navigation Specialists)
- Potential Credits
 - CDL A 1001 - CDL A Preparation (for students who already have their CDL Permit)
 - 8 hours
 - \$158.00
 - Completion of CNS Driver Training Center of PA Online Theory Knowledge or an online theory Knowledge training program from an approved vendor.
 - 40 Hours
 - \$200.00
- CDL Test (included)

**Additional hours, if needed, may be purchased at \$150.00, however, are not typically required for success.*

Payment Options:

- 6-Month Payment Plan
 - Payment Plan Fee = 10% of the program tuition
 - 6 payments due the first day of each month preceding enrollment in the plan for 6 months
 - Initial down payment will be 50% of the tuition, Books and Materials, DOT Physical Examination, 3-Year Motor Vehicle Record and the DOT Drug Test.
 - Total = \$2809.00.00

- 6-month Payment Plan Breakdown
 - 50% of Program Tuition cost without Credits = \$2502.00
 - 10% Interest = \$250.20
 - Total cost with 6-month payment plan fee (excluding down payment) = \$2752.20
 - Total Monthly payment plan fee per month for 6 months = \$458.70
- Pay in Full (before any course begins)
 - 50% of total program fees paid before enrollment into the program
 - Final 50% owed before the start of the 1st training session attended.

CNS Driver Training Center of PA accepts 3 forms of payment, Credit card (Visa, MasterCard or Discover), Check and Cash. A receipt of payment will be provided at time of payment.

Graduation

The CDL Class A- Proficiency Program requires 92 clock hours in a 4-week time frame to complete the program in a full-time enrollment status and a 5 week time frame to complete in a distance learning option. All graduates will receive a diploma.

Cancellation and Refund Policy

A 100% refund is provided if the student requests a cancellation within 5 calendar days after signing the enrollment agreement or, the student never began any of the training courses. Refunds are processed in 7-10 business days from the date of the approved refund. The approval of a refund is determined by the school director or acting directors. Refunds do not include fees for services already performed and materials already purchased, such as drug testing, MVR, and textbooks.

Refund Policy is based on the total clock hours of the program using the following percentages:

- (1) For a student completing up to and including 10% of the total clock hours, the school shall refund 90% of the total cost of the program.
- (2) For a student withdrawing from or discontinuing the program within the first 25% of the program, the tuition charges refunded by the school shall be at least 55% of the total cost of the program.
- (3) For a student withdrawing or discontinuing after 25% but within 50% of the program, the tuition charges refunded by the school shall be at least 30% of the total cost of the program.
- (4) For a student withdrawing or discontinuing after 50% of the program, the student is entitled to no refund.

Complaint Procedure

The program VP of Operations may be contacted with any concerns and complaints 717-496-9145. CNS Driver Training Center of PA is a licensed School by the board and all questions or concerns that are not satisfactorily resolved by the person designated above may be brought to the attention of the State Board of Private Licensed Schools, Pennsylvania Department of Education, 607 South Drive, Floor 3E, Harrisburg, PA 17120.

Job Placement and Student Services

CNS Driver Training Center of PA partners with their sister companies, Compliance Navigation Specialists Inc to provide access to their extensive job board for entry level drivers. Also, the entry level driver (ELD) will work directly with a driver specialist to complete their driver qualification file and setup their FMCSA clearinghouse account to help better place them in a new career. CNS Occupational Medicine is onsite and has appointment time slots for entry level drivers to complete the DOT Physical and complete the appropriate submission for

certification with the CNS Licensing Center. There is monthly CDL driver career fairs in which is accessible to all current and past trainees for job placement. **CNS does not guarantee any job upon completion of the CDL Class A- Proficiency Program.**

By signing below, the student certifies they have read and understand and received the terms of the enrollment agreement and the information publication catalog. They are enrolling into the training school program. This agreement is not binding until it is accepted by a representative of CNS Driver Training Center of PA.

Signature: _____ Date: _____

CNS Driver Training Center of PA Representative:

Signature: _____ Date: _____

“In accordance with Consumer Protections Policies and Disclosures, the student agrees that they will abide by all applicable US Department of Transportation Federal Motor Carrier Safety Regulations, including the FMCSA Drug and Alcohol Clearinghouse. The student understands that they must pass a DOT physical. The student understands that certain restrictions regarding interstate driving for CDL holders apply to those under the of 21. The student will be provided training in either an automatic or manual vehicle and will be provided insight about employment opportunities and/or limitations based upon their decision. If the student enrolls in the Hotshot program they will come with the following restrictions: E, L, and O.”